



Guru Gobind Singh Indraprastha University
(A State University established by the Government of NCT of Delhi)
Sector 16-C, Dwarka, New Delhi 110078



ACADEMIC AUDIT PROFORMA (2025-26)

Academic Session: 2025-26

Institution Name : GURU RAM DASS COLLEGE OF EDUCATION

Date of Audit:

Members of the Academic Audit Committee:

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A. Institute Information			
Name of the Institution	:	GURU RAMDASS COLLEGE OF EDUCATION	
Name of the Director/Principal	:	Dr. Neeraj Priya	
Address	:	WEST JYOTI NAGAR (KARDAM MARG), SHAHDARA, DELHI-94.	
	Mobile No. (Director/Principal)	:	8800554777; 9868426545
	Telephone No. (Institution)	:	011-22819091; 22801081
	Email ID	:	grdced@yahoo.co.in
	Institution website URL	:	www.grdce.in

B. Details of Academic Programmes								
(a)	Academic Programmes							
	S. No.	Programme	Start Year	Regulatory Body	Sanctioned Intake in the Assessment Year			Total Students (for all years)
					1 st Shift	2 nd Shift	Total	
	1.	B.Ed.	2007	NCTE	100		100	87/200
	Details of 2024-26 Students : https://grdce.in/img/list-of-students-2024-26.pdf Details of 2025-27 students: https://grdce.in/img/list-of-student-for-academic-session-2025-27.jpeg							
(b)	Programme-wise list of faculty for the assessment year (to be uploaded under mandatory disclosures). Attachment							
(c)	Programme-wise Class-wise Time Table for the assessment year (to be uploaded under mandatory disclosures). Attachment							

1. Status of Accreditation			
1(a)	Applicability of Accreditation:		
	NBA Only	:	No
	NAAC Only	:	No
	NBA and NAAC	:	No
1(b)	Status of Accreditation		
	NBA (Out of 25 scaled to 50, if only NBA accreditation applicable)	:	
	NAAC (Out of 25 scaled to 50, if only NAAC accreditation is applicable)	:	(Grade B in Cycle I in 2013-18. Cycle II under Process)
	NBA and NAAC (Out of 50, if both NAAC & NBA accreditation are applicable and marks would be awarded as per availability of accreditations, out of total of '25' marks each for NBA and NAAC)	:	
			Marks (Max. Marks: 50)

2. Status of Teachers' Availability								
As per statutory body (UGC, AICTE, BCI, NCTE, COA, RCI, NMC, AYUSH, etc.) norms or to be assessed for UG as1:20, PG as 1:15.								
2(a)	Total No. of Students							
	In UG	:	100 +100					
	In PG	:						
2(b)	Number of Regular* Teachers							
	In UG	:	14					
	In PG	:	-					
	In UG and PG	:	-					
	Total	:	14					
	Teachers' Ratio							
	S. No.	Programme(s) and duration (in Years)	Sanctioned Intake x duration of the programme = total students (a)	No. of Required Teachers (b)	No. of Regular* Teachers Available			Student-Teacher Ratio (a/(c+d))
					Assistant Professor (Jr. Faculty)(c)	Associate Professor + Professors (Sr. Faculty)(d)	Cadre Ratio (d:c)	
	1.	B.Ed. (2 Years)	100*2=200	1+15	11	02+01	3/11	200/14=14.28
	2.							
	3.							
	4.							
	5.							
	Total							
	Marks (Max. Marks: 115)							
	*Teacher who stayed for 90% of the time in a year. Marks be awarded proportionate to the status of the faculty, for Required vs. Available. Visiting / Adjunct Faculty shall be counted as per the norms. List of faculty should be uploaded on website under mandatory disclosures. If Student-Teacher Ratio is as per statutory body, Give full 65 marks, else give proportionate marks and if less than 50% give 0 marks. If cadre ratio is as per statutory body, give full 50 marks, else give proportionate marks.							

3. Quality of Teachers and Teaching				
		No.	Details	Marks
3(a)	No. of teachers with Ph. D. (awarded)	09	09- Already Awarded	
3(b)	No. of publications only in WoS/SCOPUS/PuBMed (UGC CARE Category-II) listed journals in the assessment year (List to be uploaded under mandatory disclosures) P1	04	Attachment	
	No. of publications only in UGC-CARE (Category-I) listed journals in the assessment year (List to be uploaded under mandatory disclosures) P2			
	No. of publications only in any referred journal other than the above indexing above (with ISSN No.) in the assessment year (List to be uploaded under mandatory disclosures) P3	23	Attachment	
3(c)	(i) No. of publications in conferences in the assessment year (List to be uploaded under mandatory disclosures)			
	• Indexed by WoS/SCOPUS			
	• With ISBN Number	07	Attachment	
	• Any other			
	No of Patents Published/Granted			
3(d)	No. of Books Authored/ Edited Books / Book Chapters published with ISBN (List to be uploaded under mandatory disclosures)	05	Attachment	
3(e)	Course/teaching plan with details of number of lectures on each unit of curriculum, in the assessment year	Yes	Attachment	
3(f)	No. of courses on Learning Management System (LMS) Software other than youtube, ppt, etc. (List to be uploaded under mandatory disclosures)	24	Attachment	
3(g)	Classrooms available with mounted projectors and ICT facilities (Geo tagged photos should be uploaded and available under mandatory disclosures)	06	Attachment	
3(h)	Percentage of teachers using ICT for teaching (having PPTs, Videos, etc.)	100%	Attachment	
	Marks (Maximum Marks: 100)			
	List of Total number of publications for the assessment year to be uploaded at the Website under mandatory disclosures			

4. Institutional Support for Faculty Development				
		Details		Marks
4(a)	Documentary evidence of awards like best teacher/best researcher with implementation, etc. (Upload report)	:	Best Teacher Award 2025-26 Dr. Manvinder Kaur & Ms. Neha Madan	-
4(b)	Documentary evidence of mechanism and its utilization for grant of study leave to teachers with full pay for faculty to pursue higher studies at other institutions (Upload report with List)	:	On Duty Leaves for Conference/ FDPs/Workshops	
4(c)	Documentary evidence of grant of funds to teachers to attend conferences, or seminars, or FDP, or workshops, etc. including registration fee, TA/DA, and grant of special casual leave or duty leave for this purpose (Upload report with List)	:	Grants for Registration Fees for Conference/ Seminars/ FDPs	
4(d)	Individual computing facilities with Internet provided to teachers	:	All Teachers have separate Desktops/ Webcams & Headphones for Online classes	
				Marks (Maximum Marks: 40)

5. Framework for Students' Grievance Redressal Mechanism				
		Details		Marks
5(a)	Availability of Students' Grievance Redressal Committee (SGRC) and its compliance with UGC's Regulations 2012 (Upload List with notification)	:	YES	
5(b)	Whether the Grievance Redressal Committee has elected students representative?	:	YES	
5(c)	Whether meticulous and verifiable documentations of the proceedings of Students' Grievance Redressal Committee is maintained (upload relevant minutes)	:	YES	
5(d)	Availability of Psychiatrist, Psychologist and professional students counsellors (Upload List with schedule and notification)	:	YES On requirement Basis with recommendations from In-house Counselling Cell In charge.	
5(e)	Whether the institute has published/notified prominently the details of SGRC on website	:	YES	
5(f)	Whether students are satisfied with the effectiveness of the SGRC (upload survey report)	:	YES According to Student Satisfaction Survey on 12th May 2026.	
5(g)	Whether reports of the proceedings of SGRC is sent to the University every semester	:	YES As required by the University	
				Marks (Maximum Marks: 100)

6. Institutional Support for University Examinations (during the Assessment Year)				
		Details		Marks
6	Percentage of faculty participation in university examinations as evaluators / university representatives	:	100% as: <ul style="list-style-type: none"> External Examiners in University Exams. College as Examination Centre for University Exams. Invigilation Duties in 	

					Offline Exams.		
						Marks (Maximum Marks: 30)	
7. Status of Library							
7(a)	Books Total Books Added During the year: 67 Total Volumes Added = 11 During the Year:						
	S. No.	Programme	Title (a)	Volume (b)	Score	Details	Marks
	1.	B.ED.	2866	6817		Attachment	
	2.						
	3.						
	4.						
	5.						
	6.						
	7.						
	8.						
	9.						
	10.						
	11.						
	12.						
	Total Score						
						Marks (Maximum Marks: 70)	
7(b)	Journals No of Journals Added or Discontinued during the year: Added: 00 Discontinued :00 Does the Journals cover all the disciplines offered by the College: Yes Upload the list of all Journals under mandatory disclosures.						
	S. No.	Type of Journal	No. of Journals	Ratio (Cap to 1)	Details		Marks
	1.	Indian	a = 13	a/12 = 1.08			
	2.	International	b = 04	b/3 = 1.33			
						Marks (Max. Marks: 30)	
	Total Marks [7(a) + 7(b)] (Max. Marks: 100)						

8. Status of Laboratories						
				Details	Marks	
8(a)	Status of Laboratories other than Computer Lab (as required by statutory body)		No.	1. Mathematics Lab 2. Science Lab 3. Social Science Resource Room 4. Commerce Resource Room 5. Psychology Lab 6. Multimedia Lab 7. Language Lab		
	(i)	Number of Labs	07			
	(ii)	Status of Instruments / Equipments	GOOD			
	(iii)	Up-gradation undertaken as per new technological developments and requirements of the course curriculum (Provide Details)	Yes			

	<div>Marks (Max. Marks: 50)</div>				
8(b)	Status of Computer Labs (UG: 1 per 6 students; PG: 1 per 3 students across all years or as per statutory body)				
	(i)	Total Number of computers available in labs	55	36 in Computer Lab + 19 with Faculty & Staff	
	(ii)	Total number of available licensed software required as per course curriculum (as required by statutory body)	Yes	As per Requirement	
	(iii)	Quality of Internet connectivity		Excellent	
	<div>Marks (Max. Marks: 50)</div>				
	<div>Total Marks [8(a) + 8(b)] (Max. Marks: 100)</div>				
9. Co-Curricular Activities Conducted by the Institution (Assessment Year)					
9(a)	Conferences Organized (Brochures, Proceedings, Resource persons/session chairs to be provided under disclosures)		No.	Details	Marks
	International / National Conferences	:	01	<ul style="list-style-type: none">17th National Conference on “Rehumanizing Education for Meaningful and Holistic Development”, conducted in Hybrid Mode and hosted by GRDCE on 30th January 2026.	
	Proceedings are indexed with WoS / SCOPUS	:	No		
	Proceedings with ISBN Only	:			
	Proceedings without ISBN	:	No		
9(b)	Seminars Organized (02 Half Day Seminars may be considered as One Full Day Seminar). Brochures, Resource persons/session chairs to be provided under disclosures. Guest Lectures not to be included.				
	No. of One Day Seminar	:	02	<ul style="list-style-type: none">One Day Seminar on “From Sanskaar to Sankalp: Indian Knowledge for A Resilient National Character”, in collaboration with BLMCE, Vidya Bhawan, Delhi on 1st September, 2025.One Day Seminar on “AI-Native Educator: Navigating the Paradigm Shift from Knowledge Transfer to Student Transformation” on 28th January, 2026.	
	No. of Half Day Seminar	:	----		
9(c)	Faculty / Management Development Programme Organized (At least one week/5days duration). Details to be provided with Brochures, Resource persons, etc. under disclosures. Guest Lectures not to be included				
	FDP/MDP	:	03	<ul style="list-style-type: none">One Day FDP on “Ethics in Teaching” by Dr. Anita Sharma, NCTE on 24th January 2026.One Day FDP on “Happiness Curriculum in Schools: Practical Insight” on 16th February 2026.13th National Seven Day Faculty Development Program on “Indigenous Wisdom in Modern Classrooms: The Role of	

				Indian Knowledge Systems” from 19-25, Feb 2026.	
9(d)	Workshops Organized (Details to be provided with Brochures, Resource persons, etc. under disclosures. Guest Lectures not to be included)				
	No. of Workshop	:	12	<ul style="list-style-type: none"> E-Waste Awareness Workshop in collaboration with Green-Ecolink Private Limited Delhi on 10th September, 2025. Dog Bite Prevention and Sensitization Workshop on World Rabies Day on 26th September, 2025. Workshop on Prevention of Drug Abuse by Indian Red Cross society under Anti-Drug club on 15th October, 2025. Workshop-cum-Awareness Session by Alcoholics Anonymous on 21st January, 2026. Workshop on Indian Crafts: Creation of Lipaan Art on 10th March, 2026. Workshop on Indian Crafts: Mandala Art Folder on 11th March, 2026. Self-Defense Training Workshop by Delhi Police SPUWAC on 13th March, 2026. Workshop on Tie and Dye by Fevicryl on 17th March, 2026. Workshop on Creation of Clay-Based Story Characters integrating Arts into Classrooms on 19th March, 2026. Workshop on Acrylic Colours and Creation of Stationery Pouches on 24th March, 2026. Viksit Bharat – Yuva Connect Programme Workshop on 1st April, 2026. Career Guidance Workshop by South Point Group of Institutions through DSGMC on 14th May, 2026. 	
9(e)	Short Term / Value Added Programmes Organised (Details to be provided with Brochure, Participants, etc. under disclosures)				
	No. of Programme	:	02	<ul style="list-style-type: none"> Organized One Week Capacity Building Programme on Professional Skill Development of Trainee Teachers for 3rd Semester students 18th -29th July 2025. Organized One Week Capacity Building Programme 	

				on Professional Skill Development of Trainee Teachers for 4th Semester students from 23rd -31st January 2026.	
9(f)	Webinars / Online Extension Lectures Organised (Details to be provided under disclosures)				
	No. of Lectures	:	02	<ul style="list-style-type: none">Extension Lecture by Dr. Parbhjot Kulkarni, Retd. Principal, MCVOE on the Theme “Self Awareness for Future Teachers” on 9th October, 2025. CCA (Month wise 2025-26)Extension Lecture by Ms. Preeti Gupta from Fevicryl Company Ltd. on the Theme “Art Integrated Learning” on 10th February, 2026.	
					Marks (Max. Marks: 100)
10. Publications of the Institutions					
10	Publication of Journal(s)		No.	Details	Marks
(a)	International / National Journal	:	01	Learning Horizon (ISSN number : 3129-2199)	
	Frequency	:	Yearly		
	Publisher	:	GRDCE		
	Indexed at WoS/SCOPUS	:	No		
	Indexed in UGC-CARE	:	No		
	Any other Indexing (please specify)	:	No		
	No indexing	:	Yes		
10	Publication of Newsletters and Magazines				
(b)	Magazine	:	01	College magazine: PRATIBIMB College Newsletter: Nirakaar	
	Frequency	:	Yearly		
	Publication Type	:	Print and Online		
	Newsletter	:	01		
	Frequency	:	Half Yearly		
	Publication Type	:	Print and Online		
					Marks (Max. Marks: 40)

11. Students' Personality Development Activities				
11(a)	Activities like mock interview, role play, group discussions, quizzes, workshops, competitions, etc.			
	Activities	No.	Details	Marks

	Mock Interview	:	02	Attachment	
	Role Play	:	08		
	Group Discussion	:	09		
	Workshop	:	12		
	Competition	:	17		
11(b)	Personality development labs, Provisions for trained faculty to conduct practical sessions and existence of qualified student counselors				
	Personality development labs	:	YES	Attachment	
	Availability of trained faculty to conduct practical sessions	:	YES (2 Faculty) And on Call Faculty also available for Special Sessions		
	Existence of NSS/NCC Technical and Cultural Clubs/Societies		YES	Attachment	
11(c)	Sports facilities in the Institutions				
	Indoor facilities	:	YES	• Indoor: Table Tennis, Carrom, Ludo, and Chess. • Out Door: Cricket Bat & Ball, Badminton, Field for Athletic Events, Tug of War, March Past (in collaboration with GHPS, Loni Road)	Attachment
	Outdoor facilities	:	YES		
	Sport Equipments	:	YES		
	Marks (Max. Marks: 35)				

12. Status of Placement

		No.	Details (Student wise placement list)	Marks
(i)	Total No. of Students having Passed out (in that Assessment Year)	:	66	Attachment
(ii)	Total No. of Students, who are eligible and have registered for Placements (a)	:	65	
(iii)	Total No. of students going for Higher Education (b)	:	27	
(iv)	Total No. of Students having been placed (c)	:	21	
(v)	Total No. of Students placed + Higher Education (d=b+c)	:	48	
(vi)	Total Percentage (%age) of Placements + Higher Education {e= (d/a) * 100}	:	73%	
(vii)	No. of companies visited the campus	:	04	
(viii)	Average salary offered	:	32,000/-	
(ix)	Existence of training and placement office with TP Officer	:	Yes	
(x)	No of Entrepreneurship activities conducted with any Startups (provide details)		NA	
	Marks (Max. Marks: 60)			

Note: Eligible and registered students shall be considered as total count of students to be placed				
13. General Parameters about the Institution				
Upload pictures under mandatory disclosures on the website			Details	Marks
(i)	Individual seating arrangements for faculty with suitable furniture	: YES		
(ii)	Institution Website URL	: Yes	www.grdce.in	
(iii)	Common rooms for girls (separate)	: YES	College virtual Tour Video 2 https://youtu.be/1x82-YtLrd0	
(iv)	Cleanliness of toilets	: Good	College virtual Tour Video 1 https://youtu.be/S1C9A3u1q5k	
(v)	Students' canteen and drinking water arrangements	: Yes		
				Marks (Max. Marks: 30)

14. Other Facilities Available in the Institute (Based on Feedback)				
14(a)			Details	Marks
	Feedback from the Faculty/Employers Collected: Analysed: Action taken: (on parameters like salary as per norms, leaves, research facility, recognition of their contributions, their respect, promotions, and overall academic environment). Details of Feedback analysis and action taken if any to be provided under disclosures.	:	YES YES YES	Attachment
14(b)	Feedback from the Students/Alumni Collected: Analysed: Action taken: (on parameters like teaching environment, regularity of classes, availability of teachers outside classes, support for conducting extra – curricular activities such as field visits, cultural festivals etc., administrative support, career guidance, counselling, support for training and placements, and student's interaction with experts from industry and academia) Details of Feedback analysis and action taken if any to be provided under disclosures.	:	YES YES YES	Attachment
				Marks (Max. Marks: 50)

15. Removal / Completions of Identified Deficiencies

Removal / Completions of deficiencies, as identified in previous Academic Audit (If last year, there was no audit, then no marks to be awarded, and the maximum marks component of this parameter not to be counted in total marks). Only deficiencies, as deviations from the standard norms, to be considered.

			No.	Details	Marks
(i)	No. of deficiencies identified in last report (a)	:			
(ii)	No of deficiencies removed / completed (b)	:			

	Marks (Max. Marks: 50)			
16. Summary of Marks				
S. No.	Name of the parameters	Maximum Marks	Marks Obtained	Remarks
1.	Status of Accreditation	50		
2.	Status of Teachers’ Availability	115		
3.	Quality of Teachers and Teaching	100		
4.	Institutional Support for Faculty Development	40		
5.	Framework for Students’ Grievance Redressal Mechanism	100		
6.	Institutional Support for University Examinations	30		
7.	Status of Library	100		
8.	Status of Laboratories	100		
9.	Co-Curricular Activities Conducted by the Institution	100		
10.	Publications of the Institutions	40		
11.	Students’ Personality Development Activities	35		
12.	Status of Placement	60		
13.	General Parameters about the Institution	30		
14.	Other Facilities Available in the Institute	50		
15.	Removal / Completions of Identified Deficiencies	50		
	Total Marks	1000		
	Percentage (%age) Obtained			

18. Deficiencies Identified (only deviations from the standard norms, to be mentioned here):	
S. No.	Details of the identified deficiencies
1.	
2.	
3.	
4.	
5.	

19. Overall Observations and Recommendations	
S. No.	Observations and Recommendations
1.	
2.	
3.	
4.	
5.	
6.	
7.	

Name and Signature of the Members of Academic Audit Committee

<p>(i)</p> <p>.....</p> <p>.....</p>	<p>(ii)</p> <p>.....</p> <p>.....</p>
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